

Parish of Our Lady & St Vincent Potters Bar

&

Caritas Westminster

TECH APPEAL

The Parish Tech Group and Caritas Westminster are seeking donations of unwanted laptops which can be repurposed, refurbished and given to either parishioners or our Partner Schools to help those in need of IT equipment.

It is proposed that any donated machines will be allocated where the need is identified.

To help assess how many machines we might expect to be donated and assist with the allocation process please complete the short Questionnaire below and return it to the Parish Office ASAP but no later than **16th January 2022**. **If have downloaded this form from our website, then please complete and email it back to pottersbarcat@rcdow.org.uk**

Thank you. You will then be contacted by e-mail with information on Next Steps.

Your Name:

e-mail address:

Mobile No:

Item(s) to be donated: Please include, type of device (e.g. laptop/notebook), make & model (if known) and approximated age.

PLEASE DO NOT BRING ANY MACHINES TO THE CHURCH UNTIL YOU ARE CONTACTED AND ADVISED OF THE NEXT STEPS AS WE WILL BE UNABLE TO ACCEPT AND PROCESS YOUR DONATION. THANK YOU

PLEASE READ THE GDPR NOTICE BELOW CAREFULLY

Caritas Westminster & Our Lady & St Vincent Parish (part of the Diocese of Westminster) will securely store your data on their databases. We comply with data protection and marketing legislation and we will not transfer your data to third parties to use for their own marketing or fundraising purposes. We will use your details only to contact you regarding your donation to the Tech Appeal. You can read our full Privacy Notice at www.caritaswestminster.org.uk/privacy [Our Lady and Saint Vincent » Privacy Policy \(olasv.org.uk\)](http://Our Lady and Saint Vincent » Privacy Policy (olasv.org.uk))

Please mark "X" in the box to signify your agreement to your Personal Data being retained on our systems